

**TOWN OF NEWTOWN**  
NEWTOWN, CONN.



**BOARD OF FIRE  
COMMISSIONERS**

**NEWTOWN BOARD OF FIRE COMMISSIONERS**

*Regular Monthly Meeting*

*Dodgingtown*

*April 25, 2016*

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Commissioners Present: Bolmer, Brunetti, Cragin, Goosman, Manna, Nezvesky and Whelan

Marshals Present: Halstead and Murphy

Chiefs: Halstead, Ciaccia, Murphy, Basso, and Corbo

Chairman Manna called the meeting to order at 7:00 p.m.

*Mr. Jim Ondak and Mr. Kevin Corey of the Newtown Lions Club presented checks to the five individual fire departments as follows:*

*Hawleyville \$200, Botsford \$200, Dodgingtown \$200, Sandy Hook \$200 and NH&L \$200 and \$500 for the building fund.*

The BOFC thanked the Lion's Club for the generous gift.

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**CHAIRMAN'S COMMENTS:** None

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**MINUTES:**

*Motion: Goosman moved that the minutes of the regular monthly meeting of March 28, 2016, be accepted as corrected.*

*Correction: Other vendors did not bid due to the length of the vehicle being **too short**.*

*Seconded: Whelan*

*Motion passed unanimously*

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**CORRESPONDENCE:**

Date: 3/21/16  
From: Brunetti  
To: Chairman Rob Manna  
Re: Ongoing Issues: Burton/Basso Dispute and Hawleyville Manpower Shortage

This will be placed on a future agenda to be discussed at the Board level.

Date: April 25, 2016  
From: Ray Corbo  
To: Chairman Rob Manna  
Re: Use of Capital Funds for SCBA's

*MOTION: Goosman moved to allow NH&L to use \$15,015 of their capital money to pay the 5% required for the SCBA grant. By doing so the new SCBA's will become the property of the town of Newtown.*

*Seconded: Whelan*

*Motion passed unanimously*

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*PUBLIC PARTICIPATION:* None

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*MARSHAL'S REPORTS:*

Halstead reported for the month of March, there were 80 calls, 520 incidents and 488 hours worked.

The ISO reports came back very positively for the Town of Newtown. Hydrant and non-hydrant areas have increased our fire protection. Halstead will be checking with the insurance companies to see how much of a savings can be gained due to the increased ISO rating.

Manna to send letter to Town Clerk to swear in Steve Murphy as a Deputy Fire Marshal as he passed his training module.

Halstead:

- Insurance information
- Temp liquor permit – 45 Main St.
- SHES Fire Lanes/Curb Cut
- Letter regarding sprinkler system – 117 Church Hill Road

Frampton:

- Unlock and lock gate – 166 Mt. Pleasant Road
- Complaint – library
- Fire Drill – CAC
- Knox box – Liberty – knox box key

Murphy:

- Occupancy – 33 Main St.
  - Fusion & Soho – 123 South Main Street
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*COMMITTEE REPORTS:*

**Combined Chiefs:** no report.

**Budget:** The Legislative Council cut \$5K out of the Fire Department budget. Nezvesky will investigate if it is to come out of the Truck Repair line item specifically.

**Truck:**

- Bolmer reported that all DOT and pump testing have been completed.
- #552 did not pass due to a power steering line issue.
- Servicing is now being completed on all trucks.
- A Service and Repair Specification Letter for town-owned vehicles was presented and discussed. Whelan will make a few more adjustments based on the comments below.
  - Should a square mile radius be considered?
  - Should a note be made regarding replacement parts and documentation?
  - All bills should be sent to P.O. Box 558.
  - A starting year of August 1, 2016 will be used going forward
- Unpaid invoices from Firematic were received and reviewed - Burton will look into the matter with Manna

No reports for:

**Policies and Procedures**

**Radio**

**Hydrant**

**NUSAR**

**Purchasing Agent Report for April - see attached**

Whelan commented that he would like to recognize all FF1 graduates. Chief's to send FF1 graduates over the last year to be recognized. This information will be sent to The Bee.

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**OLD BUSINESS:**

**Tanker Truck Committee:**

*Manna and Dobson met with First Selectman Llodra and Newtown Finance Director, Bob Tait, to give them an update on the tankers. The major concern was the dollar amount. As a result there was no increase in the dollar amount to purchase the tankers. They were also concerned with only receiving one bid. Whelan stated that the committee should investigate pricing on commercial tankers. Dodgingtown's custom spec will remain the same and a new custom spec will be created for the 3 other tankers.*

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**NEW BUSINESS:**

**Training Requests:**

*Motion: Whelan moved to accept Sandy Hook's training request in the amount of \$325 for 1 FF to attend 2Q training and testing.*

*Seconded: Goosman*

*Motion passed unanimously*

*Motion: Brunetti moved to accept Hawleyville's training request in the amount of \$2,012.15 for CT EMT Refresher, FDNY Seminar on Firefighter Rescue, Harrisburg Hotel Rooms (4 rooms/3nights), food for two day Extrication class April 2<sup>nd</sup> and 3<sup>rd</sup>, and saw blades for two day Extrication class..*

*Seconded: Goosman*

*Motion passed unanimously*

*Motion: Goosman moved to accept NH&L's training request in the amount of \$220 for EMT Refresher Training 1 member.*

*Seconded: Brunetti*

*Motion passed unanimously*

*Motion: Bolmer moved to accept Dodgingtown's training request in the amount of \$1,060.00 for trailer rental, consumables: doors, trailer instructing services in the amount of \$700 and Advanced Vehicle Extrication information for Ryan Bolmer and Mahbulul Hassan.*

*Seconded: Whelan*

*Motion passed unanimously*

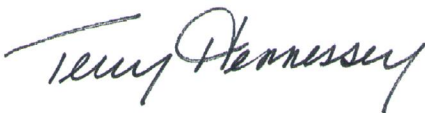
*Motion: Nezvesky moved to accept Botsford Fire and Rescue's training request in the amount of \$770 for Air Bag Lifting and Stabilization class, \$750 for Low Angle Rescue Class, \$1,200 for Trailer Rental for Forcible Entry and Bailout Class and \$875 for Forcible entry/Bailout Class*

*Seconded: Brunetti*

*Motion passed unanimously*

There being no further business the meeting adjourned at 8:20 p.m.

Respectfully submitted,



Terry Hennessey  
Secretary

NEWTOWN BOARD OF FIRE COMMISSIONERS

PURCHASING AGENT REPORT

April 2016

For month of March

- 40 Hours worked
- 33 Emails were received
- 18 Emails were sent
- 23 Purchase Orders were issued
- 75 Phone calls/texts from departments & vendors

Hurst Services have been completed. I do not have the results as of yet.

The 3<sup>rd</sup> Quarter Response Improvement Program records were received and processed. The checks have been distributed. I noticed a significant discrepancy in the calculations in one department's spreadsheet. Apparently these sheets do not calculate themselves horizontally, only vertically. I will be going back to check all the sheets, and any adjustment will have to be made out of the 4<sup>th</sup> quarter payment to any department that has an error.

Jay asked me to look into the Response Improvement Program records for the last 3 quarters. This is what was spent by department: